

**Victoria Police Sports Or Welfare**

**Administrator Of The Year**

**Nominations close 13 July, 2018**

NOMINATION CRITERIA & GUIDELINES

The Victoria Police Amateur Sports and Welfare Society (VPASWS) initiated this award which will be given annually to acknowledge the outstanding achievement by a Victoria Police Sports or Welfare Administrator of the Year.

The nominee must be;

* A member of any Team, Association or Club affiliated with the VPASWS

Assessment period:

* For an outstanding performance in sports, or welfare administration for the period 1 July, 2017 to 30 June, 2018.

General Information:

(a) Nominations on the official form with any supporting documentation must be in the hands of the Executive Officer by **13 July 2018.**

(b) One nomination only per Member Association or Club

(c) The Selection Panel shall be the Executive Committee of the VPASWS

(d) The nominating Association or Club will state specific achievements of the nominee

(e) The assessment of the nominations will be made on information supplied with the Nomination Form. Please complete and attach additional information as appropriate to support the nomination

(f) The awards will be presented at an awards dinner to be held as follows:

**Victoria Police Sports Awards Dinner**

**'Celebrity Room', Moonee Valley Racing Club**

**26 September, 2018**

**At 1930 hours**

**Nominee Details**

Name:

Work Address:

Date of birth:Age:

Phone (w):  (h/m):

Email:

Summary 1 (Please complete all sections of this form and show the nominee’s most outstanding accomplishment here):

Summary 2 (Please indicate the significance of this contribution to your organisation):

**Administration Details**

|  |  |  |  |
| --- | --- | --- | --- |
| Position Held | Dates (From – To) | Club/ Organisation | Major Achievement |
|  |  |  |  |
|  |  |  |  |

Service in other areas of sport or welfare:

Other community service activities:

**General Information**

(Please give the name and telephone number of a person to be contacted should further information be required).

Name:

Work Address:

Phone (w):  (h/m):

Email:

**Nominated By**

Association/Sporting/Welfare Club:

Name:

Position Held:

Work Address:

Phone (w):  (h/m):

Email:

Closing Date for Nominations - 13 July 2018

Please forward completed nominations\* via email or hard copy to:

**Executive Officer**

**Victoria Police Amateur Sports & Welfare Society Inc.**

C/- Physical Training Unit

Victoria Police Academy

View Mount Road

Glen Waverley, Vic, 3150

DX: 211825

Telephone: (03) 95669477

Email: [victor.hawking@police.vic.gov.au](mailto:victor.hawking@police.vic.gov.au)

\*Form is supplied as a guide only. Please attach any further information to assist in the evaluation.